

## Step 7

Fill out all the fields in the Arrival details, Consignee and Consignor Information section. In the item details fill out the quantity and total weight for each item and ensure the correct units are selected.. Select submit.

A five (5) digit application number will be generated. The processing time for import permit applications is one (1) to five (5) working days.

The screenshot shows a web-based form titled "Veterinary Import Permit Application". It is divided into several sections:

- ARRIVAL DETAILS:** Includes fields for "ESTIMATED ARRIVAL DATE" (with a calendar icon), "PORT OF ENTRY" (with a dropdown menu), and a "MULTIPLE OR SINGLE USE PERMIT" section with a radio button for "Single Use Permit" selected.
- TAXPAYER REGISTRATION DETAILS:** Includes fields for "CONSIGNEE TIN", "TIN BRANCH", "APPLICATION DATE", and "TCC #".
- CONSIGNEE INFORMATION:** Includes fields for "NAME", "ADDRESS 1", "ADDRESS 2", "COUNTRY", "TELEPHONE NO", "MEX NO", and "EMAIL TO".
- CONSIGNOR INFORMATION:** Includes fields for "NAME", "ADDRESS 1", "ADDRESS 2", "COUNTRY", "TELEPHONE NO", "MEX NO", and "EMAIL TO".
- ITEM DETAILS:** A table with columns for "ITEM NO", "ITEM NAME", "ITEM GROUP", "TAXIMP CODE", "DESCRIPTION", "QTY", and "UNIT". There is an "Add Item" button below the table.
- REMARKS:** A text area for "REMARKS" with a "Submit" button and a "Cancel" button at the bottom right.



## Ministry of Agriculture & Fisheries

### Applying for an Import Permit on the Ministry of Agriculture & Fisheries Trade System (MOA Trade)



Ministry of Agriculture & Fisheries  
Veterinary Services Division

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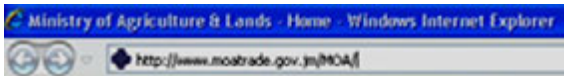
## Veterinary Services Division- Permit Unit

After you have completed your registration and it has been approved by the System Administrator of the Veterinary Services Division (VSD), the next step is applying for your import permit.

The steps below will guide you through the application process.

### Step 1

Launch Internet Explorer



### Step 2

Type in the web address  
***www.moatrade.gov.jm***

### Step 3



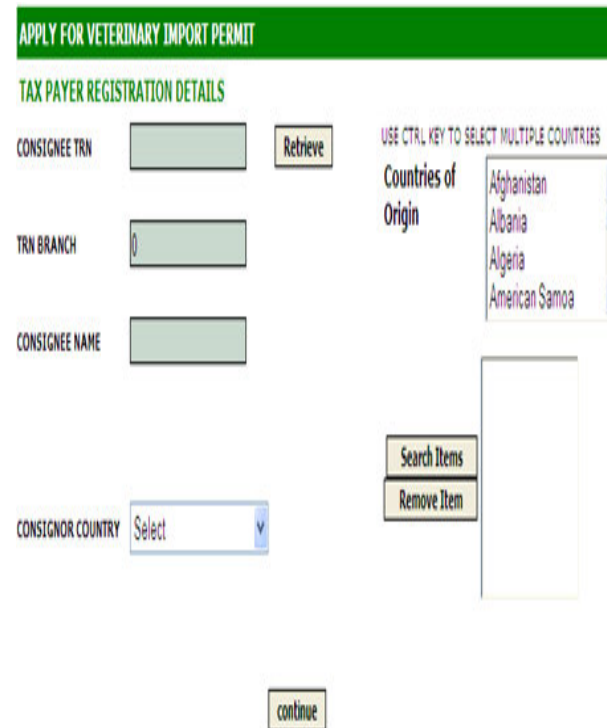
Type in your username and password and select login.

### Step 4



Select **apply for import permit from Veterinary & Inspection Division** link.

### Step 5



Input the consignor country and the country of origin. Select search items.

### Step 6

Type the products you which to search for in the 'look up description' box and select search. For each item searched press select to add to your item box.

